## Action Matrix

| STRATEGIES AND ACTIONS | TIMELINE | Implementation Lead | SUPPORTING PARTNERS  | RESOURCES |
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| *Program Structure, Operations, and Coordination* |
| 1. *Example:*
2. *1. Establish a Safe Routes to School task force. Recruit members from the City, School District, County, individual schools, and community organizations. Meet bi-monthly or quarterly to discuss program direction and coordinate activities.*
 | *2017-2018* | *City* | *School District* | [*Building Momentum for Safe Routes to School: A Toolkit for School Districts and City Leaders*](http://www.saferoutespartnership.org/resources/toolkit/building-momentum-safe-routes-school) |
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| *Education* |
| *Example:**1. Expand in-class traffic safety education to cover both pedestrian and bicycle safety and reach multiple schools, with the ultimate goal of providing in-class education at every school for multiple grades.* | *2019-2020* | *School District* | *City*  |  |
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| *Encouragement* |
| *Example:**1. Encourage every school to participate in Walk to School Day and Bike to School Day and provide information on a range of activities that could be organized for each day.* | *2018-2019* | *School District* | *Individual schools, teachers, PTAs*  |  [*Walk and Bike to School Day*](http://www.walkbiketoschool.org) *website*  |
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| *Engineering* |
| *Example:**1. Conduct walkability and bikeability assessments around Elementary School with City staff, school staff, students, and families to identify areas needing improvements such as sidewalk gaps and difficult street crossings.* | *2017-2018* | *City*  | *School* | [*Walkability and Bikeability checklists*](http://www.pedbikeinfo.org/community/walkability.cfm) |
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| *Enforcement* |
| *Example:**1. As part of overall school route and improvement plans, assess needs for adult crossing guards at intersections near schools where students and families express difficulty crossing the street. Recruit and train adult volunteer crossing guards.* | *2019-2020* | *School District* | *Police Department* | [*California Crossing Guard Training Program*](http://www.caatpresources.org/?pid=1305) |
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| *Evaluation* |
| *Example:**1. Conduct student travel tallies twice per year (fall and spring) at each school.* | *Twice per year* | *School District and Schools* |  | [*National Center for Safe Routes to School Database*](http://saferoutesdata.org/) |
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| *Equity* |
| *Example:**1. Using information from the school district, identify languages that materials should be prepared in to reach non-English speaking students and families. Ensure that education and encouragement materials are provided in these languages.*  | *Ongoing* | *City* |  |  |
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| *Policy* |
| *Example:**1. Adopt a School District Safe Routes to School policy.* | *2018-2019* | *School District* |  | [*Safe Routes to School District Policy Workbook*](http://www.changelabsolutions.org/safe-routes/welcome) |
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